

Registration Form



2010 Management Forum

April 8-10, 2010 • Manchester Grand Hyatt • San Diego, California

Contact Information

CHECK HERE IF FIRST-TIME MANAGEMENT FORUM ATTENDEE.

PLEASE LIST INFORMATION AS YOU WOULD LIKE IT TO APPEAR ON YOUR BADGE AND THE REGISTRATION LIST.

Attendee Name: _____

Title: _____ Nickname for badge: _____

Company: _____

Address: _____

City/State/Zip/Country: _____

Phone: _____ Fax: _____ Email: _____

Spouse/Guest Name: _____

Nickname for badge: _____ Email: _____

Meeting Registration

Save \$100 — Register through February 26, 2010

To qualify for Early Registration, your registration form and payment must be received by close of business on February 26, 2010.

	EARLY REGISTRATION THROUGH FEBRUARY 26	AFTER FEBRUARY 26 AND ON-SITE	
<input type="checkbox"/> ILMA Member	\$ 625	\$ 725	\$ _____
<input type="checkbox"/> Spouse/Guest	\$ 225	\$ 225	\$ _____
<input type="checkbox"/> WILMA BOOK CLUB, Saturday, April 10 – Please check if you plan to attend			\$ NO CHARGE
<input type="checkbox"/> Non-Member* <i>First-Time Attendee Only</i>	\$2,250 — or —	\$2,250	\$ _____
<input type="checkbox"/> Non-Member* <i>Repeat Attendee</i>	\$3,500	\$3,500	\$ _____
		TOTAL PAYMENT:	\$ _____

* For explanation of Non-Member fees, see box at right.

Payment Information

NO REGISTRATIONS WILL BE PROCESSED WITHOUT PAYMENT.

Check for \$ _____ payable to ILMA is enclosed.

Charge \$ _____ to my: VISA MasterCard American Express

Credit Card Number: _____ - _____ - _____

Exp. Date: _____ Today's Date: _____

Security Code: _____ REQUIRED Billing Zip Code: _____

Signature: _____

PLEASE COPY THIS FORM FOR YOUR RECORDS

Three Ways to Register

- 1 ONLINE at www.ilma.org
- 2 FAX completed form with payment information to 703-836-8503
- 3 MAIL completed form with payment to ILMA
400 N. Columbus St., Ste. 201
Alexandria, VA 22314

Important Information

PLEASE READ ALL INSTRUCTIONS BELOW BEFORE REGISTERING

- **Please use one form per attendee.**
Copy form for additional attendees. Your Spouse/Guest should be included on the same form.
- **If you registered online and need to add a spouse/guest** complete this form with the new information and fax or mail to the ILMA office.
- **Spouses and guests (18 years and older) must register at the spouse/guest fee** to attend ILMA social or business functions.
- **Non-Member Fees:**
 - ★ **Non-Member First Time**
Attendees: **\$2,250** — An individual or their company that has never attended an ILMA Meeting. (The cost includes 2010 membership dues *if* company applies for membership within three months.)
 - ★ **Non-Member Repeat Attendees:**
\$3,500 — An individual or company that has attended previous ILMA meetings and is currently not a member of the Association.
- **Registration confirmations will be sent by email only.**
- **For meeting and registration questions** please contact Jamal Jones at 703-684-5574 or jjones@ilma.org.

Cancellation Policy

- All refund requests must be made in writing.
- Full refund (less \$75 processing fee) through Friday, February 26, 2010.
- 50% refund from March 1 through March 12, 2010.
- No refunds will be granted after March 13, 2010. *Exceptions may only be granted by the Executive Director.*